

OWEN VALLEY FIRE TERRITORY
MINUTES OF REGULAR SESSION
Owen Valley Volunteer Fire Department
Walnut Street, Spencer, Indiana

September 8, 2008 7:00 p.m.

Members present: Deputy Director Dale Bush, Steve Cradick, Director Mike Spinks, Margaret Tucker, and Lois West.

Also present: Fire Territory Attorney Terry English, Russell Glenn for Chief Pete Hodge and Administrative Assistant Cynthia D. Hyde.

Guests present: Bruce Lynch and Brian Mauder.

Meeting was called to order by Director Mike Spinks at approximately 7:00 p.m., Monday, September 8, 2008.

Minutes of Previous Meeting Held August 11, 2008 at 7:00p.m.: Margaret Tucker made a motion to accept the minutes of the previous meeting with correction. Dale Bush was not present for the August 11th Public Budget Hearing or Regular Session meeting, but was listed as present in error.

Board Appointments: Subsequent Fire Territory Board appointments are for 4-year terms.

Claims Register: After discussion; the Register of Claims was approved and signed by all Board Members present.

Fire Chief's Report: Russell Glenn who was filling in for Fire Chief Pete Hodge gave Report.

1. Discussion regarding billing for services provided. Russell Glenn and Cynthia Hyde are working together to refine the billing process and to develop a procedure for billing. After discussion, the board reached a consensus that billings will be sent to property owners. Property owners will then be responsible for submitting the bill to their insurance company. Any event that requires some method of extinguishment will be considered a billable run.
2. Russell Glenn made a request to purchase a new Laser printer due to the expense of replacement ink cartridges for the current printer. Discussion followed.
3. Discussion regarding difficulty in making purchases of some types of items. Currently some types of purchases have to be made by individuals who then submit a claim and wait for reimbursement. Steve Cradick is going to obtain information regarding a credit account with Sam's Club. Information will be provided during next Fire Territory Board meeting.
4. The Fire Territory Board reviewed a Recall Notice, on Unit 44, which was referred back to Russell Glenn who was representing the Owen Valley Fire Department in the absence of Fire Chief Pete Hodge.
5. Discussion regarding a facility to house Fire Truck on North side of railroad tracks. Director Spinks has met with the General Manager from Cook regarding the possibility of constructing a facility to house a fire truck at their manufacturing facility which is located on the North side of the railroad tracks and is in close proximity to their building, as well as Owen Valley High School, and the YMCA. The submission of a cost estimate and drawings of the proposed structure were requested by Cook's General Manager from

the Spencer manufacturing facility. Director Spinks has contracted with Hardesty Construction for the requested documentation for a 20 x 40 building, with restroom facility, storage, and a 12-foot wide 14-foot high door. Cook may be willing to provide land for the construction of a facility or they may find, after reviewing specific plans, that their current facility may have some unused area, which might be suitable for this purpose. The cost estimate and drawing, being drafted by a professional architect and with State approval is \$1,500.00. Money is available in the Professional Services budget category for this expense. Deputy-Director Dale Bush made a motion to ratify the actions of Director Mike Spinks for the expenditure of \$1,500.00 to have plans drafted. Motion was seconded by Margaret Tucker and passed unanimously.

Attorney's Report: Fire Territory Attorney Terry English Reporting:

1. Discussion regarding the request for Declaratory Judgment filed in the Owen Circuit Court. This Cause is currently scheduled for December. Discussion followed regarding the chain of events and attempts to reach an agreement.

Contract between the Owen Valley Fire Territory Board and the Owen Valley Fire Department: The Owen Valley Fire Territory Board is waiting for final revision to the contract to be made by the Fire Department Board. Director Spinks will make revisions from notes taken during the most recent Contract Negotiation meeting, and then submit that document for approval by signature to the Fire Department Board. Discussion followed.

Tammy Day Resignation: Discussion regarding a possible replacement for Town of Spencer's Owen Valley Fire Territory Board Appointment Tammy Day.

Fuel: Discussion regarding the possibility of having a bulk fuel tank set for use by the Owen Valley Fire Department. More information will be provided at the next Fire Territory meeting.

Training and Training Records: Discussion regarding the importance of providing training to Fire Department personnel, and the importance of keeping accurate training records.

The meeting was adjourned at approximately 8:00 p.m., Monday, September 8, 2008.

Date Approved: October 13, 2008

Mike Spinks, Director

Stephen Cradick, Deputy Director

Margaret Tucker, Board Member

Lois West, Board Member

Dale Bush, Board Member

Tammy Day, Board Member