

OWEN VALLEY FIRE TERRITORY
MINUTES OF REGULAR SESSION
Owen Valley Volunteer Fire Department
Walnut Street, Spencer, Indiana

November 14, 2011, 7:00 p.m.

Board Members present: Director Dale Bush, Deputy Director Stephen Cradick, Frank Coffin, Roger Freeman, Margaret Tucker, and Lois West.

Also present: Fire Territory Attorney Terry English, Fire Chief John Wallace, Firefighter Luke Freeman, Firefighter Don Neiswinger, and Administrative Assistant Cynthia Hyde.

Meeting called to order by Director Dale Bush at 7:00 p.m., Monday, November 14, 2011.

Minutes of Previous Meeting: Margaret Tucker made a motion to accept the minutes of the previous Regular Session meeting held Monday, October 10, 2011, with second by Stephen Cradick. Motion passed, with minutes approved as presented.

Claims Register: Discussion regarding Register of Claims. After discussion, a Motion to accept all claims listed on the register dated October 18, 2011 as presented, with questions remaining on the register dated October 4 through October 17, 2011 to be investigated and appropriate action to be taken by Director Dale Bush; Motion made by Margaret Tucker and seconded by Frank Coffin. The motion carried.

Fire Chief's Report, Fire Chief John Wallace Reporting:

1. Activity Report was presented by Chief Wallace for period beginning October 8, 2011 through November 13, 2011. There have been 205 runs to this point in 2011. A copy of the report is attached for reference.
2. 5 new Firefighters have completed the mandatory Basic Firefighter class with 4 additional Firefighters completing the Driver Operations Class, all with passing scores.
3. Discussion regarding the possibility of using some of the structures involved in the FEMA Flood Mitigation Program, which are slated for demolition, for training purposes prior to the structures being demolished. Cynthia will follow up with the town for more information.
4. There has been no response from the insurance company regarding the provision of an insurance card to allow Fire Department personnel to access the insurance information in the event that it would be necessary to use it.
5. Chief Wallace provided a copy of the proposed Mutual Aid Agreement, an addition to the other agreements currently in place and primarily for the purpose of FEMA reimbursements, to Attorney English for review. After review, Attorney English is satisfied with the agreement as proposed.
6. Chief Wallace has had discussion with Township Trustee, Patty Edwards, regarding the possible relocation of the Township Food Pantry, which is currently being operated from the Walnut Street Fire Station, to the Jefferson Street location. They are to meet at the Jefferson Street location to look at space that might be suitable for the purpose of operating the Food Pantry.
7. Discussion regarding restoring heat to the Jefferson Street building. December 1st was suggested a possible date to restore service to the building. Chief Wallace will make a determination according to weather conditions.

8. Discussion regarding concrete issues which will need to be addressed at the Walnut Street location. These issues will probably need attention sometime in the spring of 2012.
9. Units # 43 and #41 are in need of repair. Estimate provided by Heritage Fire; the repair of Unit 43 is estimated to cost \$873.03 to repair the master drain and the throttle cable on Unit 41 is estimated to cost \$91.00 for a total cost, including labor, of \$1,414.70. Stephen Cradick made a motion to approve the cost of the repairs, with a second by Lois West. Motion passed.
10. ECS Narrow Banding Software and all equipment necessary to re-program radios to meet New FCC narrow banding requirement is estimated to cost \$790.75. Discussion followed.
11. Discussion regarding the purchase of additional sets of new Turn-out Gear. Chief Wallace estimates that 9 sets of gear need to be Purchased or replaced at an estimated cost of \$1,599.00 per set for a total of \$14,391.00. Roger Freeman made a motion to encumber funds remaining in the appropriate budget category from the 2011 budget to be paid toward this purchase in 2012. Motion carried.
12. There should be approximately \$1,000.00 from Timber Sales disbursed to the Fire Department.
13. Discussion regarding the possible installation of video cameras the Fire Station due to issues of vandalism and unauthorized use of trash dumpsters and parking lot. The cost to for the cameras is estimated to be \$1,700.00.
14. The contract payment to the Owen Valley Volunteer Firefighters, inc., for services Rendered is due in the amount of \$37,072.00.
15. The Fire Department Christmas Party is scheduled for Saturday, December 3 at 6:30 p.m. to be held at the Nazarene Church Annex.
16. Information has been sent to obtain an estimate for the purchase of shirts and hats, but estimate has not been provided yet.
17. UTV has been purchased by the Owen Valley Volunteer Firefighters, inc., and the trailer has been ordered but not delivered.
18. Grass Rig has been checked for mechanical problems. A transmission issue was identified and addressed; no other problems could be found.
19. FCC Licensing is still pending.

New Business:

2012 Fire Territory Board Meeting Schedule: The meeting schedule for 2012 was approved as presented.

Updated Contact Information provided.

Meeting adjourned, on a motion by Stephen Cradick at approximately 8:00 p.m., Monday, October 10, 2011.

Date Approved: December 12, 2011

Dale Bush, Director

Stephen Cradick, Deputy Director

Frank Coffin, Board Member

Roger Freeman, Board Member

Margaret Tucker, Board Member

Lois West, Board Member

OWEN VALLEY FIRE TERRITORY 2012 MEETING SCHEDULE

January 9th

February 13th

March 12th

April 9th

May 14th

June 11th

July 9th

August 13th

September 10th

October 8th (Columbus Day)

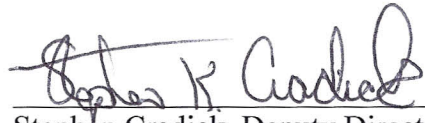
November 12th

December 10th

Each of the above scheduled meetings will begin at 7:00 p.m., and will be held at the Owen Valley Fire Department, Walnut Street, Spencer, Indiana.


Date Approved: 11-14, 2011


Dale Bush, Director


Stephen Cradick, Deputy Director


Frank Coffin, Board Member


Roger Freeman, Board Member


Margaret Tucker, Board Member


Lois West, Board Member